



Canvasser

## **COOPERATIVE DEVELOPMENT AUTHORITY**

827 Aurora Blvd., Service Road, Brgy. Immaculate Concepcion, Cubao, 1111 Quezon City, Philippines @ cda.gov.ph

helpdesk@cda.gov.ph





## REQUEST FOR QUOTATION

Date: July 2, 2025 RFQ NO. 2025 - 157

Business Permit No.:					L			
Flease quote your best offer for the item/s described below, subject to the the dorsal portion of this request for quotation. Submit your quotation duly sign.			<del>i to tor</del>	<del></del>	alid only li			
epresentative not later than						(:	Sgd.)	
					of and real	JOSELÍ	ds & Awards	
					ezon City.	nanman, Di	us of Awarus	Sommer
After having carefully read and accepted the Terms and Conditions, I/we settem/s as follows:	submit our quotatio	n/s for						
	**************************************		T WOTEN			OFFER		
ITEM DESCRIPTION	Quantity (QTY)	Approved Budget for the Contract	PRICE			Compilance with Technical Specifications (please check)		REMARKS
PURPOSE: FOR THE OFFICIAL USE OF CDA HEAD OFFICE - CPDAD - FOR THE CONDUCT OF NCC- CD SUB COMMITTEE ON AGRICULTURE AND NDUSTRIALIZATION		₽75,000.00	QTY	Unit Price	Total Price	Yes	No	
PROCUREMENT OF CATERING SERVICES	50 рах							
ood and Catering Services on July 10, 2025 to be leld in CDA Head Office Building								
- include in the quotation the per unit cost per lead per AM Snack, Lunch and PM Snack								
FOOD								
. AM Snacks (available by 09:30 AM) 2. Lunch (available by 11:30 AM)								
Soup Four (4) main course, of which mainly food item pased:								
2.1. by meat category * One (1) Pork or Fish * One (1) Beef								
* One (1) Chicken 2.2. vegetarian/vegetable-based								
Dessert								
Beverage/s, refillable Steamed white rice . PM Snacks (available by 02:00 PM)								
Free flowing coffee, refillable beverage/s and mineral water in every scheduled servings (AM Snack, Lunch, PM Lunch)								
Provide at least 10% buffer supply of food from he guaranteed no. of heads/ consumers, on Idditional rate based on the per-head cost					And the state of t			
ADDITIONAL SERVICES								
Require the table set-up arrangement for the area for food distribution (on managed buffet) and sufficient no. of catering staff (at least two "2" staff) for assistance. food and catering utensils and other tools c/o								
per diem and other claims of cook, catering staff and other employees for food and catering c/o Provider								
logistics costs, applicable fees, permits, and taxes lo Provider. Include them in the final quotation								
Delivery: Event dates Payment: THIRTY (30) calendar days after the conduct of the event					The second secon			
Note: •Quoted price/s must be VAT inclusive.					1			
<ul> <li>Supplier must have a Land Bank of the Phil. Account.</li> <li>Supplier must submit a sealed quotation.</li> <li>Sealed quotation must be submitted together with the following re Company Profile, DTI/SEC Registration, Business/Mayor's Permi</li> </ul>						Signature ov	ver Printed Name	9

## **TERMS AND CONDITIONS**

- . Bidders shall provide correct and accurate information required in this form.
- !. Price quotations/s must be valid for a period of Thirty (30) calendar days from the date of submission.
- i. Price quotations, to be denominated in Philippine peso shall include all taxes.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated berein
- 5. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- . The items shall be delivered within \_\_\_\_\_ working days from receipt of Purchase/Job Order.
- i. The CDA-CO shall have the right to inspect and/or to test the goods
- Submit your sealed quotation by mail or through your messenger addressed to the Cooperative Development Authority, 827 Aurora Blvd., Brgy. Immaculate Concepcion, Quezon City.
- The Cooperative Development Authority reserves the right to accept or reject any or all quotations, waive any informality or technically therein and award to any firm whose proposal is deemed most advantageous to the government.