



COOPERATIVE DEVELOPMENT AUTHORITY

827 Aurora Blvd., Service Road, Brgy. Immaculate Concepcion, Cubao, 1111 Quezon City, Philippines

cda.gov.ph

helpdesk@cda.gov.ph

CDA Philippines



International Year of Cooperatives

Cooperatives Build a Better World

REQUEST FOR QUOTATION

August 29, 2025
RFQ No.: 2025-194

Name of Company: _____
Address: _____

Business Permit No.: _____
TIN: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____.

(Sgd.)
JOSELITO O. HALLAZGO
Chairman, Bids & Awards Committee

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM DESCRIPTION	Quantity (QTY)	Approved Budget for the Contract	OFFER					
			PRICE			Compliance with Technical Specifications (please check)		REMARKS
PURPOSE: FOR THE OFFICIAL USE OF CDA HO - CRITD	UNIT	₱136,000.00	QTY	Unit Price	Total Price	Yes	No	
SUPPLY AND DELIVERY OF COMPUTER LAPTOP (REVISED) TECHNICAL SPECIFICATIONS: Operating System: Windows 11 Pro Processor: Core i9 (i9-14900HX) or Higher Processor Speed: 2.20 GHz or Higher Processor Generation: 14th Gen Graphics Controller: GeForce RTX 4070 or Higher Graphics Memory Capacity: 8 GB or Higher Graphics Memory Technology: GDDR6 or Higher Graphics Memory Accessibility: Dedicated Screen Size: 40.6 cm (16") (at least) Display Screen Type: LCD or Higher Standard Refresh Rate: 240 Hz Aspect Ratio: 16:10 Memory: 16 GB or Higher System Memory Technology: DDR5 SDRAM or Higher Memory Card Reader: Yes Memory Card Supported: microSD Storage: 1 TB Solid State Drive Solid State Drive Interface: PCIe NVMe SSD Form Factor: M.2 Wireless LAN Standard: IEEE 802.11be Ethernet Technology: Gigabit Ethernet BUILT-IN DEVICES: Microphone: Yes Number of Speakers: 2 INTERFACES/PORTS: HDMI: Yes HDMI Outputs: 1 USB 3.2 Gen 1 Type-A Ports: 1 USB 3.2 Gen 2 Type-A Ports: 2 USB 3.2 Gen 2 Type-C Ports: 2 Total Number of USB Ports: 5 Network (RJ-45): Yes INPUT DEVICES: Keyboard: Yes BATTERY INFORMATION: Battery Chemistry: Lithium Ion (Li-Ion) MS Office Home and Student 2021 Security Features: Lock slot, Firmware Trusted Platform Module (TPM) solution, BIOS Passwords: User, Supervisor PACKAGE INCLUSION: - Laptop Bag - AC Adapter - Power Cord - Office Productivity Tool (Perpetual License) - Antivirus (1 Year) Warranty: 1 Year Delivery: 15 Days Charge to ICTD Payment Terms: 30 days ***** nothing follows *****	1							

Note: •Quoted price/s must be VAT inclusive.
•Supplier must have a Land Bank of the Phil. Account.
•Supplier must submit a sealed quotation.
•Sealed quotation must be submitted together with the following requirements:
Company Profile, DTI/SEC Registration, Business/Mayor's Permit, BIR Registration, ITR and PhilGEPS Certificate of Membership

Signature over Printed Name

Contact Numbers (Landline and/or Cellphone Nos.)/E-mail address

Canvasser

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotations/s must be valid for a period of Thirty (30) calendar days from the date of submission.
3. Price quotations, to be denominated in Philippine peso shall include all taxes.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The items shall be delivered within _____ working days from receipt of Purchase/Job Order.
8. The CDA-CO shall have the right to inspect and/or to test the goods
9. Submit your sealed quotation by mail or through your messenger addressed to the Cooperative Development Authority, 827 Aurora Blvd., Brgy. Immaculate Concepcion, Quezon City.
10. The Cooperative Development Authority reserves the right to accept or reject any or all quotations, waive any informality or technicality therein and award to any firm whose proposal is deemed most advantageous to the government.