



COOPERATIVE DEVELOPMENT AUTHORITY

827 Aurora Blvd., Service Road, Brgy. Immaculate Concepcion, Cubao, 1111 Quezon City, Philippines

cda.gov.ph

helpdesk@cda.gov.ph

CDA Philippines



International Year of Cooperatives

Cooperatives Build a Better World

REQUEST FOR QUOTATION

Date: December 9, 2025

RFQ No.: GS-2025-417

Name of Company: _____

Address: _____

Business Permit No.: _____

TIN: _____

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided at the dorsal portion of this request for quotation. Submit your quotation duly signed by you or your duly authorized representative not later than _____.


JOSELITO Q. HALLAZGO
Chairman, Bids & Awards Committee

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

ITEM DESCRIPTION	Quantity (QTY)	Approved Budget for the Contract	OFFER					REMARKS
			PRICE			Compliance with Technical Specifications (please check)		
			QTY	Unit Price	Total Price	Yes	No	
Purpose: For Official use of CDA Head Office.		P986,000.00						
ONE (1) LOT SUPPLY AND DELIVERY OF BRAND NEW SEVEN (7) UNITS MOTORCYCLES Specifications Color: To be advised by the end-user Category: Dual Sport/ Off-road type Transmission: 5-speed, return shift, constant mesh, with wet multi-disc manual clutch Seating Capacity: 2 (including driver) No. of Cylinder/Valves: Single Cylinder / 4 Valves Engine Displacement: Not to exceed 150cc Engine Type: 4 Stroke, SOHC 2 Valves, Single Cylinder Fuel Type: Gasoline Fuel Supply System: Carburetor Ignition System: Electric Starter / DC-CDI Brake System: Front: Hydraulic Single Disc Rear: Hydraulic Single Disc Tire: Front: 70/100-19 M/C 42P Rear: 90/100-16 M/C 51P No. of Years of the motorcycle brand has been in Philippine Market: At least thirty (30) years in the Philippine Market. Inclusions: -3 Years LTO Registration (Red Plate), registration under the name of Cooperative Development Authority; -One (1) year GSIS TPL and Comprehensive Motorcycle Insurance; -At least 12 months warranty; -Free motorcycle standard helmet (with PS/ICC sticker) -Basic tools and manual	1 lot							
	4 units							

<p align="center">Specifications</p> <p>Color: To be advised by the end-user</p> <p>Category: Scooter / Underbone</p> <p>Transmission: Continuously Variable Transmission (CVT)</p> <p>Seating Capacity: 2 (Including Driver)</p> <p>No. of Cylinder: Single Cylinder</p> <p>Engine Displacement: Not to exceed 125cc</p> <p>Engine Type: 4 Stroke, SOHC 2 valves, aircooled</p> <p>Fuel Type: Gasoline</p> <p>Fuel Supply System: Electronic Fuel Injection (EFI)</p> <p>Ignition System: CDI, Electric starter and kick starter</p> <p>Brake System: Front: Hydraulic Single Disc Brake Rear: Mechanical Drum Brake</p> <p>Tire: Front: 70/90-14 M/C 34P Rear: 80/90-14 M/C 40P</p> <p>No. of Years of the motorcycle brand has been in Philippine Market: At least thirty (30) years in the Philippine Market.</p> <p>Inclusions:</p> <ul style="list-style-type: none"> -3 Years LTO Registration (Red Plate), registration under the name of Cooperative Development Authority; -One (1) year GSIS TPL and Comprehensive Motorcycle Insurance; -At least 12 months warranty; -Free motorcycle standard helmet (with PS/ICC sticker) -Basic tools and manual 	1 unit								
<p align="center">Specifications</p> <p>Color: To be advised by the end-user</p> <p>Category: Scooter / Backbone</p> <p>Transmission: Continuously Variable Transmission (CVT)</p> <p>Seating Capacity: 2 (Including Driver)</p> <p>No. of Cylinder: Single Cylinder</p> <p>Engine Displacement: Not to exceed 160cc</p> <p>Engine Type: 4 Stroke, SOHC 4 valves, Liquid cooled</p> <p>Fuel Type: Gasoline</p> <p>Fuel Supply System: Electronic Fuel Injection (EFI)</p> <p>Ignition System: TCI, Electric start</p> <p>Brake System: Front: Hydraulic Single Disc Brake Rear: Hydraulic Single Disc Brake</p> <p>Tire: Front: 110/80-14 M/C 53P Tubeless Rear: 140/70-14 M/C 62P Tubeless</p> <p>No. of Years of the motorcycle brand has been in Philippine Market: At least thirty (30) years in the Philippine Market.</p> <p>Inclusions:</p> <ul style="list-style-type: none"> -3 Years LTO Registration (Red Plate), registration under the name of Cooperative Development Authority; -One (1) year GSIS TPL and Comprehensive Motorcycle Insurance; -At least 12 months warranty; -Free motorcycle standard helmet (with PS/ICC sticker) -Basic tools and manual <p>Bidder's Qualification</p> <p>a. Must be at least five (5) years of operation in the Philippine market after the award contract;</p> <p>b. Must be at least one (1) authorized service center per province of Cordillera Administrative Region (Abra, Apayao, Benguet, Ifugao, Kalinga and Mountain Province), and at least three (3) service centers in Quezon City, Metro Manila. For this purpose, an "Authorized Service Center" refers to a dealership and/or service center wherein said service center is authorized by the same brand name as that of the vehicle supplied by the supplier capable of providing services and spare parts in accordance with the supplier's/manufacture's industry standards and requirements.</p>	2 units								

c. Must submit the following:

1. PhilGEPS Registration Certificate or PhilGEPS Registration Number;
2. Business Permit;
3. Business Tax Returns;
4. Tax Clearance;
5. Omnibus Sworn Statement

Responsibility of the Supplier

1. Deliver the motorcycle s based on the required Terms of Delivery to the Cooperative Development Authority Head Office, 827 Aurora Blvd., Immaculate Conception, Cubao, Quezon City;
2. Conduct of drive test of motorcycles;
3. Warranty card/booklet shall be turned-over to CDA on the same date of delivery of motorcycles;
4. Provide training for at least one (1) hour on basic operation, maintenance and trouble shooting at the supplier's cost;
5. After Sales Service and Support during the warranty period, all reported defects should be immediately, completely and satisfactorily repaired/replaced by the supplier within seventy-two (72) hours after receipt of notification in any form of communication such as but not limited to electronic mail, internet platform, verbal and/or written notices from the authorized CDA officials or employees.

Terms and Place of Delivery

1. Delivery of the motorcycles shall be within forty five (45) calendar days upon receipt of Notice to Proceed (NTP).
2. Deliveries should be made within office hours and on regular working days on or before the delivery due date.
3. All seven (7) units of motorcycles to be delivered to Cooperative Development Authority Head Office at 827 Aurora Blvd., Immaculate Conception, Cuba, Quezon City., (Freight costs to be shouldered by the supplier)

Payment Terms

The payment shall be done within thirty (30) days upon complete delivery of the motorcycle units and submission of complete documents (Delivery Receipt/Invoice/Official Receipt & Certificate of Registration issued by the LTO, etc.) including the LTO License Plate Numbers, testing and upon issuance of final Acceptance of the Cooperative Development Authority.

Liquidated Damages

CDA shall impose a penalty of 1/10 of 1% of the total cost of undelivered unit/s for each day of delay as liquidated damages after specified allowable number of days to deliver the units.

Delivery term: 45 Days

Payment term: 30 days

Note: •Quoted price/s must be VAT inclusive.

•Supplier must have a Land Bank of the Phil. Account.

•Supplier must submit a sealed quotation.

•Sealed quotation must be submitted together with the following requirements:
Company Profile, DTI/SEC Registration, Business/Mayor's Permit, BIR Registration, and PhilGEPS Certificate of Membership

Signature over Printed Name

Contact Numbers (Landline and/or Cellphone Nos.)/E-mail address

Canvasser