



COOPERATIVE DEVELOPMENT AUTHORITY

827 Aurora Blvd., Service Road, Brgy. Immaculate Conception Cubao, 1111 Quezon City, Philippines
http://www.cda.gov.ph helpdesk@cda.gov.ph CDA Philippines



INVITATION TO BID FOR THE SUPPLY AND DELIVERY OF 120 LAPTOP COMPUTERS FOR FY 2025

- 1) The **Cooperative Development Authority (CDA)**, through the **General Appropriations Act of FY 2025 – Continuing Funds** intends to apply the sum of **SIX MILLION FOUR HUNDRED EIGHTY THOUSAND PESOS ONLY (P6,480,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **Supply and Delivery of 120 Laptop Computers for FY 2025**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- 2) The **CDA**, through its Head Office Bids and Awards Committee (HO BAC), now invites bids for the above Procurement Project. Delivery of the Goods is required **within 60 days from receipt of the Notice to Proceed**. Bidders should have completed at least **three (3) years** from the date of submission and receipt of bids, contracts similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
- 3) Bidding will be conducted through competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the IRR of RA No. 12009.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

- 4) Interested Bidders may obtain further information from the CDA HO BAC and inspect the Bidding Documents at the address given below from 8:00 a.m. to 5:00 p.m.
- 5) A complete set of Bidding Documents may be acquired by interested Bidders on **February 18, 2026** from the address given below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **TEN THOUSAND PESOS ONLY (P10,000.00)**. The payment for the bidding documents shall be in cash, and through the CDA-HO Cashier. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person or through electronic means.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

- 6) The **CDA HO BAC** will hold a Pre-Bid Conference on **February 27, 2026 (Friday), 10:30 a.m.** through video conferencing via **Google Meet**, which shall be open to prospective Bidders. Interested bidders must accomplish a form to be given a link to join the Pre-Bid Conference virtually. To access the form, please find the link and/or scan the QR code provided on page 13.

- 7) Bids must be duly received by the CDA HO BAC Secretariat through sealed manual submission at the office indicated below on or before **March 13, 2026, 9:00 a.m.** Late bids shall not be accepted.
- 8) All Bids must be accompanied by a Bid Security in any of the acceptable forms and in the amount stated in ITB Clause 16.1.
- 9) Bid opening shall be on **March 13, 2026 (Friday), 10:00 AM** at the **Ground Floor Conference Room, CDA Building, No. 827 Aurora Blvd., Service Road, Brgy. Immaculate Conception, Cubao, Quezon City**. Bids will be opened in the presence of the Bidders' representatives who choose to attend the activity. Interested bidders must accomplish a form to join the Opening of Bids. To access the form, please find the link and/or scan the QR code provided on page 13.
- 10) The **CDA HO BAC** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 70 of R.A. No. 12009, without incurring any liability to the affected Bidder or Bidders.
- 11) The Bid Evaluation and Award Criteria are **Most Economically Advantageous Bid (MEAB)** and **Most Economically Advantageous and Responsive Bid (MEARB)**, respectively.
- 12) For further information, please refer to:

THE CDA BAC SECRETARIAT

Ground Floor, CDA Building, No. 827 Aurora Blvd.,
Service Road, Brgy. Immaculate Conception, Cubao, Quezon City
Telephone/FAX No. (02) 8723-8306
Email address: bacsecretariat@cda.gov.ph

For downloading of Bidding Documents, please visit <https://cda.gov.ph/bids-and-awards>

Date of Issue: February 18, 2026

(Sgd.)
JOSELITO O. HALLAZGO
Chairperson, Bids & Awards Committee